

Executive Committee Meeting Minutes –Thursday, September 15, 2005

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: Chair James Dwyer, County Board Supervisors Patricia Haukohl, Walter Kolb, Richard Manke, William Mitchell, Duane Paulson, Duane Stamsta.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Legislative Policy Advisor Dave Krahn, Office Services Coordinator Windy Jicha.

Also Present: Director of Public Works Rich Bolte, UW-Extension Director Marcia Jante, Engineering Services Manager Gary Evans, Buildings Operations Manager Mark Keckeisen, Senior Civil Engineer Kevin Yanny, Senior Civil Engineer Paul Barthel, Architectural Engineering Technician Mike Wells, Architectural Services Manager Dennis Cerreta, Clerk of Courts Carolyn Evenson, Judge Kathy Foster, Budget Specialist Linda Witkowski, Business Manager Betsy Crosswaite, Director of Administration Norm Cummings, Corporation Counsel Tom Farley.

Discuss and Consider Ordinance 160-O-047: Authorize the Waukesha County U.W. Extension Office to Enter into a Subcontractor Agreement with Medina Center, Inc. to Serve as Fiscal/Reporting Agent for the Strengthening Families Community Development Block Grant

MOTION: Stamsta moved, Mitchell second, to approve 160-O-047.

Jante said this ordinance authorizes UW-Extension to receive and appropriate \$10,000 of subcontract funding to act as the agent of the Medina Center, Inc. in administering the Strengthening Families Community Development Block Grant. The total cost of the program is estimated at \$13,160. Of the total cost, \$10,000 will be covered by the grant while \$3,160 will come in the form of local in-kind funding including: county services funded with county tax levy valued at \$524, University of Wisconsin in-kind staff support valued at \$665 and other collaborator and volunteer in-kind support valued at \$1,971. The department plans to request any unused contract funding balances at December 31, 2005 to be included as part of the 2005 carryover ordinance. The fiscal note of the ordinance provided estimated costs for providing program services.

Paulson asked Jante to explain how the county audits grant recipients like the one given to the Medina Center to make sure the funds are appropriately spent? Jante said Medina's portion of this grant is \$5,400. The Medina Center offered kickboxing to Latino kids in the community. Medina has a connection to the local families. UW-Extension staff is unable to build the same relationships with the Latino community as he does. He takes care of his own finances. UW-Extension staff is at every joint function with the Medina Center.

Paulson asked Jante to provide the committee with a list of all the grant amounts UW-Extension has provided to the Medina Center. Jante said she would provide such a list.

Mitchell said Medina is a well-respected member of the community. He has a good relationship with the Hispanic community and the families.

Kolb said he wants to see audited proof of exactly where grant money is spent and how. He won't support this grant because he doesn't see the point of the programs. Jante invited Kolb to her office to review all the grant documentation to see how UW-Extension documents financial and program data.

Haukohl said UW-Extension has staff at the programs on a regular basis, there is a good working relationship and staff can see how Medina uses grant funding.

Esler said he had questions regarding the first ordained paragraph of the ordinance. Lines 28 through 31 of the ordinances state that UW-Extension is "... authorized to accept the subgrantee funding of \$10,000 from the Medina Center, Inc. and the Community Development Block Grant (CDBG)." Should this be amended to say UW-Extension is accepting money from CDBG? Jante explained that the Medina Center is to receive the grant funding. The Medina Center has requested that UW-Extension administer the 2005 Youth Opportunities CDBG including programming, fiscal management and reporting. Because Medina asked UW-Extension to administer the grant funding, the wording in the ordinance is correct. Mitchell further explained that Medina asked UW-Extension to handle the grant money for them.

Motion carried: 6-1 (Kolb voted no)

PowerPoint Presentation on Public Works Capital Projects

The Department of Public Works presented a PowerPoint presentation highlighting capital projects associated with the Department. Cerreta presented projects associated with the Architectural Services Division, Evans presented projects associated with the Engineering Services Division and Keckeisen presented projects associated with Facilities Management.

Review, Discuss and Consider 2006 – 2010 Capital Projects Plan Relative to the Department of Public Works Projects (Items 1 – 14 Highways, 15 – 34 Buildings)

Item 7 Justice Facility Project, Phase II – Bolte said this project is delayed one year. In 2006, administration, judiciary and county board will work toward adopting a consensus design for detailing in 2007. Construction of an intake court will take place in 2006.

Dwyer said he has met with all parties involved to try to come to a final, preferred option for this project. He would like everyone to be part of the project but realizes it is not be possible to make all parties happy. He's pleased with the cooperation of all parties. The perimeter-screening project will help determine which direction the project will go. He believes all the issues will be ironed out as smoothly as possible.

Bolte said in 2004 the Executive Committee asked to see alternatives of this project. His department has numbers and drawings for all options. The dollar amount ranges listed in the project sheet take into account the costs of the options. The total dollars listed in this project are not sufficient to complete the project. Time is needed to reach a final decision. The present design makes the assumption that the perimeter of the complex is highly controlled. In January, if all parties come to a decision, he is prepared to move forward. There is money in the project to move forward but there will need to be adjustments in the plan to do so.

Mitchell said the Judiciary Committee voted three votes to two for this project. Some of the objections about this project were that the project wasn't built at Northview, limited access to door three for county board supervisors and \$500K was set aside for design without a plan.

Mader said Bolte indicated when a consensus is reached they are ready to go into design. He's concerned about this comment because it doesn't appear there's money in 2006 for design. Dwyer said the plan and budget could be amended. Dwyer said the board is only approving money in 2006. Dwyer directed Witkowski to change the capital budget summary to read: \$500K for construction in 2006 and \$4,200,000 for design in 2007.

Cerreta said if you don't build a secured courts building, there's no reason to build a temporary intake court.

Foster said she believes the committee that addressed this issue didn't look at a secure complex so there may be additional costs. The Sheriff's Department said they could temporarily use the area. Evenson said it is important to not extend the time the temporary intake court is used.

Manke asked how can we get the design completed within the timeline and budget? Bolte said he will encourage his boss to move forward quickly. Because the board will be involved in the consensus, an ordinance will come through to move money in the budget and move forward.

Haukohl asked do we actually need a temporary intake court? Bolte said we need a temporary facility. Esler said we will build a new court building. To establish if security check points are needed, the system needs to be tried out. Everyone has to agree to want a trial period. The "shoulds" in the Supreme Court ruling may be construed as "cans" rather than "shalls" in this instance. This may be something the county wants to do rather than shall do. Everyone needs to get together on the decisions. He's eager to submit to the new security measures when someone tells him what they are. We're all going to be happy with our new levels of security or we may find out things just aren't working.

Foster said there will be a learning curve with courthouse security. She wants the addition to be considered secure. Regardless of the "should" or "shall," the secure part is the movement of prisoners. We can't do this with the old or new jails. That is the focus in the new courthouse addition. The recent article in the newspaper was very accurate except for the costs. The big change and reason the judges agree with this delay is they have a building that meets the future needs. They aren't happy with the location of the building and have concerns about operating costs of the facility and space constraints. They would have been happier to build the facility on the golf course. They need to secure prisoner movement with separation from the public, jurors, judges, etc. She encouraged the county board to visit other facilities in the area to get a better idea of "shoulds" and "shalls." Current events have changed how we look at security issues.

Paulson asked what's relevant here? Bolte said you're not being asked to make a hard decision today, just delay it. Dwyer said we wouldn't go forward with construction until there's a consensus.

MOTION: Paulson moved, Haukohl second, to tentatively approve item 7. Motion carried: 7-0.

Item 1 Third Floor Courthouse Fireproofing & Ceiling Replacement – Bolte said this project will remove and replace the spray-on fireproofing on the underside of the roof deck and on structural members above the third floor ceilings in the west wing of the Courthouse. In conjunction with this work, the existing suspended ceiling systems would also be replaced in these third floor areas. This project will be delayed until 2009/2010 when the new courts building is completed and the two courtrooms on the third floor can be vacated to complete the work.

MOTION: Stamsta moved, Manke second, to tentatively approve item 1.

Mitchell and Haukohl have safety concerns especially with asbestos exposure when delaying this project. Keckeisen said they test for asbestos every time they work in the area.

Motion carried: 7-0.

Item 2 Courthouse Boiler Replacement –

MOTION: Paulson moved, Mitchell second, to tentatively approve item 2. Motion carried: 7-0.

Item 3 UW-Waukesha Northview Lecture Hall 133 & Classrooms –Bolte said in 2004 the original scope of this project was changed to include the adjoining bathrooms. During the budget and concept phase of the project, the architect and campus dean concluded that it would be much more cost effective to renovate the badly aging surrounding classrooms and offices now rather than in a future capital project.

MOTION: Haukohl moved, Manke second, to tentatively approve item 3.

Kolb said he would like to delay this project, based on ideas proposed earlier this year by Dan Finley. Paulson said the proposal was that the two-year concept was going to remain. The work needs to be done. Haukohl said before we transfer a road to a municipality, we update the road before the transfer. We need to do that with this facility.

Motion carried: 6-1 (Kolb voted no).

Item 4 Lower Northview Hall Refurbishing – MOTION: Haukohl moved, Stamsta second, to tentatively approve item 4. Motion carried: 6-1 (Kolb voted no).

Item 5 Courthouse/Administration Center Security – Bolte said this project has been terminated because it has been completed. Per Kolb's request, Keckeisen read a list of the items completed through this project.

Witkowski explained the \$40K listed on this project sheet is there because that is what was approved last year. Witkowski and Esler said there will be a big "X" across this project sheet because it is terminated.

MOTION: Haukohl moved, Stamsta second, to tentatively approve item 5. Motion carried: 7-0.

Item 6 Courthouse Building & Grounds Security Modifications – Bolte said the implementation of increased security measures in the Courthouse and Administration Center will require a controlled access plan for employees and public entrances. The controlled access plan will require upgrades and potential modifications to entry locations to meet security and ADA requirements. This is a placeholder in the plan in case any modifications are needed in the security plan.

Manke said bailiffs should not carry guns for security purposes.

MOTION: Manke moved, Haukohl second, to tentatively approve item 6. Motion carried: 7-0.

Item 8 Highway Operations Storage Building – Bolte said this is an update and scope change. This project involves constructing an 8,400 square foot building for general storage for Highway Operations, Fleet Maintenance and the Sheriff's Department. The project will contain a concrete floor and a security chain link exterior fence located tangent to the building. Upon completion, the existing garage at Northview will be demolished and the site restored.

MOTION: Manke moved, Mitchell second, to tentatively approve item 8. Motion carried: 7-0.

Item 9 HHS Office Building – Bolte said this project includes the design and construction of a new building for HHS, Veterans' Services, Public Health and Senior Services. Two sites are under consideration for the building; the existing site of the HHS Center and the county-owned land in the Airport Industrial Park which fronts Moreland Boulevard. This project is the result of county board committee discussions about the capital plan in 2004. This is the first "seed" of building a new facility. Only projects of necessity will be completed in the current facility.

MOTION: Stamsta moved, Haukohl second, to tentatively approve item 9.

Kolb said the building is structurally sound, fireproof and large enough to handle current operations. The building has been retrofitted to handle county needs. The only things we now have to worry about are roofs and HVAC versus the costs of building a new building. Is it more cost effective to maintain the building for 15 years or to replace it? Bolte said it is more cost effective to replace the building. Keckeisen said last year we looked at replacing air handling units at the facility and the cost was \$1.5 million. We can never adequately and economically heat and cool the facility. They made the decision last year to scale back on repairs.

Paulson asked will they be able to demolish the current, historical building? Bolte said because the demolition is so far away, it is possible and in the plan.

Motion carried: 7-0.

Item 10 Medical Examiner Expansion – Bolte said the Medical Examiner identified this as a need. They haven't begun to plan how to respond to the needs. This new project would increase the space available for the Medical Examiner's office. The current pressing needs for expansion include: expansion of refrigerated cooler space to hold 30 bodies, additional autopsy space and a ventilated tissue preparation and storage room.

MOTION: Mitchell moved, Stamsta second, to tentatively approve item 10.

Mitchell said the Judiciary Committee voted to move the budget and concept funds for this project from 2008 to 2007. He thinks the intention will then be to move the design money from 2009 to 2008. An amendment will be made on the board floor. The Judiciary Committee agreed the project was needed.

Esler asked where will the extra space come from? Bolte said he did not know. It needs to be looked at.

Paulson said he won't support moving this project up a year unless Mitchell indicates what items will be moved in the plan to facilitate this change. Mitchell said he will work on it.

Kolb said he will support this expansion if the need is for Waukesha County residents only. If the need to expand the facility is due to extra work contracted from other counties, he won't support this. Mitchell said the committee asked the medical examiner these types of questions and is waiting for answers.

Manke said he doesn't see the logic of moving this project forward. Mitchell said the medical examiner didn't push to move this project forward. The medical examiner is well respected by the committee so when she said there was a need, the committee wanted to help her. There is growth in this area.

Motion carried: 7-0.

Item 11 Substation Salt Migration – Bolte said this is a proactive approach, the county plans to address repairs and upgrades to salt-contaminated storm water/wash water runoff at the following substations: New Berlin, Sussex, Nashotah, Highway Operations Center and North Prairie. The plan includes installing new underground holding tanks for interior floor drain and truck washing wastewater, replacing underground storm water brine collection tanks and installing high-level alarms and grading and resurfacing the concrete aprons in front of the salt domes. A consultant was hired to evaluate the needed improvements at the substations. These projects will be taken care of over a two-year period.

Mitchell asked who else does this for their substations? Bolte said no one else installs all these measures. This is a proactive measure.

MOTION: Manke moved, Haukohl second, to tentatively approve item 11. Motion carried: 7-0.

Item 12 Courthouse AHU Replacement – Bolte said this three-year project will design/engineer and replace 12 of the 23 air handling units in the Courthouse. The 12 units to be replaced were installed in 1959 with an expected life of approximately 25 years. Due to the age of the units and condition, these units experience frequent breakdowns and are no longer capable of maintaining temperatures in the comfort zone 68 to 73 degrees.

MOTION: Manke moved, Kolb second, to tentatively approve item 12. Motion carried: 7-0.

Item 13 Radio Service Building Remodeling – Bolte said the current Radio Services Building is 20-years-old and will not be able to accommodate a trunked system infrastructure upgrade or replacement of the system infrastructure and future equipment space needs. The building expansion is expected to extend the facilities useable life for another 20 years and meet future needs. Moreover, the facility is a light commercial building with sheet metal exterior and is relatively vulnerable to weather damage. Hardening the exterior of the building and securing the investment value of the equipment within the transmitter room, administrative offices and shop areas area is key to this project.

MOTION: Haukohl moved, Mitchell second, to tentatively approve item 13. Motion carried: 7-0.

Item 14 Data Center Relocation – Bolte said the county's data center has grown significantly in recent years. The area housing the center was not built specifically for a data center and has several structural deficiencies that need to be improved, including: inefficient cooling capacity, low ceilings, no fresh air supply, two walls contributing to heat load, shallow raised floor, room shape, no room for growth, security concerns, etc. The project will be completed in two phases. The first phase will address the immediate needs of the center while phase two would design and construct a new data center at a not yet determined site.

MOTION: Manke moved, Stamsta second, to tentatively approve item 14. Motion carried: 7-0.

Item 15 CTH Y, I-43 – CTH I - MOTION: Paulson moved, Haukohl second, to tentatively approve item 15.

Bolte said this project is delayed. Haukohl asked if there should be wording in the project explaining that the project was delayed due to coordination with state projects. Evans said they had a meeting with the state yesterday. The state has several projects planned in the area and more planning will be needed to coordinate timing on this project. Witkowski will add appropriate language.

Motion carried: 7-0.

Item 16 CTH X, STH 59 – Harris Highlands – Bolte said this project is as planned.

MOTION: Manke moved, Haukohl second, to tentatively approve item 16. Motion carried: 7-0.

Item 17 CTH Q, Colgate – STH 175 – MOTION: Manke moved, Kolb second, to tentatively approve item 17.

Bolte said there is a change of scope for this project, which will save a significant amount of money. Paulson asked if we are being pennywise and pound foolish to retain the current project scope? Evans said this will

be a zero sum. If you don't spend the money on this project, you will spend it somewhere else. Bolte said the area and probable development were looked at and it was decided two additional lanes were not needed at this time. Barthel said the traffic counts indicate the addition of four lanes for the entire project is not needed. Esler said the project form needs language clarification to indicate what portion of the road will receive treatment.

Motion carried: 7-0.

Item 18 CTH O, CTH I to Hackberry Lane – Bolte said this project is as planned and will move to construction next year.

MOTION: Haukohl moved, Paulson second, to tentatively approve item 18. Motion carried: 7-0.

Item 19 CTH SR, Fox River Bridge and Appr. - Bolte said this project one has a money update.

MOTION: Manke moved, Paulson second, to tentatively approve item 19. Motion carried: 7-0.

Item 20 CTH VV, Marcy – Bette Drive – Bolte said items 20 and 21 both feature CTH VV. Item 20 was divided into two phases to better handle the project. Federal aid is being allocated to this project. The state is building this road.

Haukohl said regarding the project sheet, item 20 was in the plan last year. Item 21 is not the second part of item 20. Witkowski said two years ago, item 20 included the part of the road listed in item 21. Last year, item 20 was reduced in length. This year, the original portion of the road was introduced as a new project.

MOTION: Manke moved, Haukohl second, to tentatively approve item 20. Motion carried: 7-0.

Item 21 CTH VV, CTH Y – Marcy Road – Esler said this project is linked to item 20 and an additional \$7.3 million.

MOTION: Manke moved, Paulson second, to tentatively approve item 21. Motion carried: 6-1 (Stamsta voted no.)

Stamsta said the logic for doing this project is similar to another project on CTH Q. There are the same traffic counts on both roads.

Item 22 CTH TT, USH 18 – Northview - MOTION: Paulson moved, Mitchell second, to tentatively approve item 22.

Bolte said this project is part of the long-range plan for a Waukesha west bypass. The original plan outlined which jurisdictions would handle which parts of the road construction. There has been an effort with several communities to encourage the state to handle portions of the project. The long-range plan is to make this a state road.

Motion carried: 7-0.

Item 23 CTH L, Lannon Drive to Moorland Road – Bolte said this is the next phase of construction for the widening of Janesville Road. There are some differences of opinions within the community regarding how to proceed with items 23 and 24. The county will change the plan when the City of Muskego sends an

official letter requesting a change to the project. Dwyer said this is part of the largest road project undertaken by Waukesha County.

Bolte said there are four or more players in Muskego that have not come to a consensus about the best way to proceed with this project. Manke asked why should the county continue with this project when the community isn't eager to have the work done. Bolte said the second phase (item 24) will be an extremely disruptive project. We approach this entire project cautiously and have broken it into smaller pieces so it can be better handled.

The committee discussed at length the ramification of terminating items 23 and 24.

MOTION: Kolb moved, Paulson second, to tentatively approve item 23. Motion carried: 5-2 (Haukohl and Stamsta voted no).

Item 24 CTH L, CTH Y to Lannon Drive - MOTION: Paulson moved, Mitchell second, to tentatively approve item 24. Motion carried: 5-2 (Haukohl and Stamsta voted no).

Item 25 CTH H, Fox River Bridge - MOTION: Haukohl moved, Kolb second, to tentatively approve item 25. Motion carried: 7-0.

Item 26 CTH I, CTH ES – CTH O Rehab - MOTION: Paulson moved, Mitchell second, to tentatively approve item 26. Motion carried: 7-0.

Item 27 CTH D, Calhoun Rd – E. County Line - MOTION: Paulson moved, Stamsta second, to tentatively approve item 27. Motion carried: 7-0.

Item 28 CTH P, Bark River Bridge & Appr. - MOTION: Paulson moved, Mitchell second, to tentatively approve item 28.

Haukohl asked how much money will the county ask from the dam owner for the project? Yanny said it is not known at this time who owns the dam. They will try to find the owner and ask for a contribution. Bolte said the dam doesn't need to be replaced but the bridge reconstruction will affect the dam.

Motion carried: 7-0.

Item 29 CTH K, SR, Weyer Road Study - Dwyer said the cost of construction for this project will be a joint effort with many levels of government.

MOTION: Haukohl moved, Manke second, to tentatively approve item 29. Motion carried: 7-0.

Item 30 Bridge Aid Program – MOTION: Manke moved, Mitchell second, to tentatively approve item 30. Motion carried: 7-0.

Item 31 Culvert Replacement Program – MOTION: Stamsta moved, Paulson second, to tentatively approve item 31. Motion carried: 7-0.

Item 32 Signals & Safety – MOTION: Manke moved, Stamsta second, to tentatively approve item 32.

Haukohl hopes the county and City of Brookfield discuss any signal improvement locations in the City of Brookfield prior to installation. Haukohl said she cannot support this project because several intersections in Brookfield were passed over for signals.

Paulson said it makes sense to install signals to reduce the amount of accidents at certain intersections.

Motion carried: 6-1 (Haukohl voted no).

Barthel explained the calculations that are used to determine which intersections receive attention through this project. One flaw in the system happens in conjunction with accidents. There are times when the county doesn't receive the state's accident reports when the calculations are completed; therefore, the statistics may not be included in the project calculations by the county.

Item 33 Repaving 2002 – 2006 and Item 34 Repaving 2007 – 2011 – MOTION: Haukohl moved, Stamsta second, to tentatively approve items 33 and 34. Motion carried: 7-0.

Future Agenda Items

- Countywide Dispatch Protocols
- Item 17 CTH Q, Colgate – STH 175
- Tour of the Data Center

Motion to Adjourn

MOTION: Manke moved, Stamsta second, to adjourn the meeting at 12:45 p.m. Motion carried: 7-0.

Respectfully submitted,

Walter Kolb
Secretary